

**Hamlin Library Board of Trustees**  
**Wednesday, March 4, 2009**

**Trustees Present:** Bott, Hungerford, Parker, Terry, Planovich, Evans.

**Trustee Excused:** Miller

**Also Present:** Adrienne Kirby (Acting Library Director), Tom Breslawski (Liaison from Town Board) & Nancy Jennejahn (Friends of the Library)

1. Call to Order: President Bott called the meeting to order at 7:00 PM.

2. **Minutes:** Hungerford moved, Terry seconded, that we approve the minutes of the Feb. 4, 2009 meeting as presented. Passed

3. **Financial Report:** Terry presented [Report attached]

a. Parker moved, Hungerford seconded, the approval of the treasurer's report including the appropriate vouchers. Passed.

b. Terry reported that he has drafted a letter to be sent to the following representatives: [Governor Patterson, Assemblyman Sheldon Silver, Senate Majority Leader, Malcolm A. Smith], requesting that libraries receive funds being distributed to states from President Obama's stimulus plan.

Parker moved and Hungerford seconded a motion to send the letters to the appropriate representatives. Passed.

The letters were signed by the trustees and will be sent by Terry.

4. **Acting Director's Report:** Kirby presented her report that is attached.

It was noted that the People Count continues to increase from previous year.

Parker moved, Hungerford seconded, the acceptance of the Library Director's Report. Passed

5. **Old Business:**

**a. Long Range/ Strategic Planning Committee:**

Terry reported on the strategic plan.

There have been two one hour sessions of the committee which have been very productive. The Strategic Planning Group will meet on Wednesday, March 11, 2009 at 11:00 A.M.

**b. Review of Auditor's report**

Bott reported.

An audited of the libraries investments by Terri B. Starowitz, CPA has been requested and received. A copy of the report is attached.

The most recent CD was invested on October 15, 2008 with an interest rate of 2.85%. It matures April 13, 2009 with a maturity value of \$624,982.21

**c. Community Relations Program.** Hungerford reported.

Two tours of the library will be conducted. The first on Wed. March 11 at 10:00 a.m. and the second the following Wednesday March 18th at an afternoon or evening time to be set.

Evans will draft a letter to be published in the Hamlin Clarkson Herald and the Tri-County advertiser announcing these tours.

**6. New Business:**

a. Kirby Reported:

1. National Library Month is April. Hamlin Library will conduct a "Book Trip Around the World" reading program and is distributing a brochure encouraging participation.
2. MCLS is conducting an annual petition drive to support library funding by the State. Hamlin has collected 98 signatures. On March 10th the petitions will be delivered to the Legislature in Albany.
3. Kirby acknowledged and expressed appreciation for a donation to the library by Catherine Partyka of Hamlin.

b. Bott reported that he had attended a conference at which several communications professionals reviewed various aspects of the President's Stimulus Package. Several commented that, although the details of the Stimulus package are still being developed, some elements of the package may hold opportunities for rural libraries. Bott will prepare and send a letter to two of these individuals to inquire if there are any opportunities that should be reviewed in greater detail by the Library Board.

**7. Town Board Liaison report:** Tom Breslawski reported.

**8. Friends of the Library Report:** Jennejahn reported

The Spaghetti Dinner will be on April 5.

**9. Adjournment:** Terry moved and Parker seconded that we adjourn at 8:00 PM. Passed.

Respectfully submitted,

Sue Evans

Hamlin Public Library  
Acting Director's Report  
February 4, 2009

**Statistics:**

**Programs:**

February 2009			
		YTD 2009	YTD 2008
<b>Circulation</b>			
Charges	5,368	10,706	12,095
Renewals	542	1,094	865
Total	5,910	11,800	12,960
<b>New Cards</b>			
Adults	15	26	30
Juv	5	8	11
Internal	0	0	0
Restricted	1	1	5
YA	1	1	0
Temporary	1	1	1
Total	23	37	47
<b>People Count</b>			
	2,661	5,231	5,214
<b>Books Purchased</b>			
	126	284	213
<b>Donations Added</b>			
	50	65	47
<b>Fines</b>			
	\$449.00	\$1,145.95	\$954.49
<b>Fax</b>			
	\$57.50	\$126.00	\$116.65
<b>Copier</b>			
	\$42.45	\$74.65	\$72.62

*Munchkin Monday* – Feb. 2, 9, 16 & 23. 56 participants

*Thursday Evening Storytime* – Feb. 5, 12, 19 & 26. 27 participants

*Movie Matinees* – Feb. 16 – 20. 13 participants

*Tea Light Craft* – Feb. 21. 5 participants

*Reading Group* – Feb. 24. 1 participant

*Crochet Class* – Feb. 24. 9 participants

*Coloring Program* – 7 participants

*Meeting Room Use* – 34

Upcoming Programs  
Book a Trip – Begins Mar. 16  
Sand Art – Mar. 21  
Crochet Class – Mar. 31

**Annual Report:** This task is almost finished and will be ready for approval next month.

**Computer Survey:** A rough draft has been started. Considering the subject matter, it would be most appropriate for it to be administered online. What I hope to learn from this survey is both why and how people are using our computers.

**Meeting with Assemblyman Hawley:** Several of us from Hamlin met with Mr. Hawley, along with representatives from Brockport, Parma and MCLS to discuss proposed state library cuts. Mr. Hawley underscored the importance of writing letters to both the Governor and majority leaders.



Some of our participants at the Tea Light Craft, Feb. 21.

Respectfully submitted,

Adrienne Kirby