

Hamlin Library Board of Trustees
Wednesday, April 1, 2009

Trustees Present: Bott, Evans, Hungerford, Miller, Parker and Terry.

Trustee Excused: Planovich

Also Present: Adrienne Kirby (Acting Library Director), Tom Breslawski (Liaison from Town Board) & Nancy Jennejahn (Friends of the Library)

1. **Call to Order:** President Bott called the meeting to order at 7:02 PM.

2. **Minutes:** Miller moved, Parker seconded, that we approve the minutes of the March 4, 2009 meeting as presented. Passed

3. **Financial Report:** Terry presented [Report attached]

- a. Terry moved, Evan seconded, the approval of vouchers in the amount of \$4,507.75. Passed.
- b. Terry reported that the CDs are due on April 15. He is researching the place with highest rates for re-investing. It was agreed that Terry had the authority to make that decision.
- c. Last year the Library received a gift of \$1,057.40 to purchase MP3s. While the gift was deposited in our Trustees account, the bill was paid from the Town Account. It was agreed that the Town should be reimbursed.

4. **Acting Director's Report:** Kirby presented her report that is attached.

- a. Kirby reported that an unused bathroom is causing some problems. It was agreed that she should proceed with capping off all the pipes.
- b. Parker moved, Hungerford seconded, to receive the report. Passed.

5. **Old Business:**

- a. Strategic Planning Committee: Miller reportf and shared the current status of the Strategic Plan. The intention is to have it complete before we begin working on 2010 Budget.
- b. Community Relations Program: Hungerford reported that all persons indicating interest in a tour of the Library were contacted and one person showed up for a tour.
- c. Presidential Stimulus Program. Bott continues to explore possibilities.

6. **New Business:**

a. Annual Report:

Copies of the Annual Report prepared by Kirby to be sent through MCLS to the State were circulated to Board Members. Miller moved, Hungerford seconded, to approve the Annual Report. Passed.

7. **Town Board Liaison report:** Tom Breslawski reported.

8. **Friends of the Library Report:** Jennejahn reported

The Spaghetti Dinner will be on April 5.

9. **Adjournment:** Parker moved and Evans seconded that we adjourn at 8:56 PM. Passed.

Respectfully submitted,

Duane R. Miller

Hamlin Public Library
Acting Director's Report
April 1, 2009

Statistics: Our complete statistics will not become available until later this week.

March 2009			
		YTD 2009	YTD 2008
People Count	2,931	8,162	8,066
Books Purchased	153	437	320
Donations Added	31	96	61
Fines	\$669.69	\$1,815.64	\$1,475.23
Fax	\$38.10	\$164.10	\$183.85
Copier	\$35.00	\$109.65	\$130.62

We had an increase of 79 for our door count over March 2008, and an increase of over \$200 in fines.

Programs:

- Munchkin Monday* – Mar. 2, 9, 16, 23 & 30. 66 participants
- Thursday Evening Storytime* – Mar. 5, 12, 19 & 26. 23 participants
- Library Tour* – Mar. 11. 1 participant
- Sand Art Craft* – Mar. 21. 22 participants
- Coloring Program* – 8 participants

Upcoming Programs

- “Understanding the Financial Aid Process” – Apr. 4
- Tax Talk – Apr. 7
- Frog Pendant Craft – Apr. 18
- Foster Parenting Talk – Apr. 28

Computer Survey: I will be synching up with the Town’s webmaster to see if we can get a special page just for this survey, so that it will be the first thing our in-house computer users see, which hopefully in turn will generate a good response.

Summer Reading: This is an ongoing process. So far, I have both guests booked. They will be performing at Town Hall. Almost all of the prizes have been planned and ordered. Planning the crafts and contacting local businesses are the next two major steps.



The crowd at the Sand Art Craft, Mar. 21, 2009.

Respectfully submitted,

Adrienne Kirby