

## Hamlin Public Library Board of Trustees Meeting Minutes

MAY 5, 2010

George Bott began the meeting informally at 7:00. Trustees Present: Bott, Jeanne Brightly, Sue Evans (delayed), Pinky Parker, Charlie Plovanich (delayed)

Others Present: Tom Breslawski, Kay Hughes-Dennett, Nancy Jennejahn

Because quorum was not present, Bott suggested that we give informal approval of the reports, so when another trustee arrives, the reports could be officially accepted. April 7 , 2010, Meeting Minutes were informally discussed.

Treasurer's Report: Register Listing shows lower salary expenditure YTD because vacations have not started yet. Certificate of Deposit (CD) Placement not discussed because Treasure was not present. Note made: The Library Board has adopted a conservative policy with regard to investments, which is why funds are in a CD instead of a vehicle with more risk. Report informally approved.

Director's Report: Kay Hughes-Dennett: Numbers are up for people count, new library cards, renewals and charges. Ad Council acknowledged data Library sent to them.

Review of Library space postponed till Sue Evans arrived.

Hughes-Dennett explained how library materials are "weeded" from the collection.

New Business: It was noted that the Town of Hamlin Supervisor made mention of 3 facets of Town Life that are related to the Library.

Former Town Supervisor Denny Roach declined the invitation to the 10<sup>th</sup> Anniversary Party due to a conflict in his schedule.

Pinky Parker reported that plans are under control for the 10<sup>th</sup> Anniversary Party. Invitations have been mailed. The refreshments will be organized and served by the Friends of the Library, under the supervision of Nancy Jennejahn. The Dady Brothers will perform. Flyers have been distributed throughout the town.

Upon the arrival of Sue Evans, Bott called the meeting to order officially at 7:52 pm. Bott made a motion and Evans seconded to accept as record the informal discussions and incorporate it as official business. Motion carried.

Evans talked about expanding library space by approaching the town about buying the plaza owned by Mr. Larkin. The committee exploring this idea will meet further. No formal action was taken at this meeting, however Trustees were asked to make notes of pertinent issues to present to the Town Board.

Tom Breslawski spoke as Liaison from the Town Board. Brush pick up is May 10-14. Demolition of 1715 Lake Road will begin as soon as hazardous materials are identified.

Jennejahn confirmed the role of the Friends of the Library for the 10<sup>th</sup> Anniversary Party. The Friends are also busy the day before the party with the Wheel Fest.

Meeting adjourned at 8:05.

Respectfully Submitted by Jeanne Brightly

Hamlin Public Library  
Board of Trustee's Meeting  
May 5, 2010

<b>April 2010</b>			
		<b>YTD 2010</b>	<b>YTD 2009</b>
<b>Circulation</b>			
Charges	5,678	22,806	23,795
Renewals	1,006	4,387	2,567
Total	6,684	27,193	26,362
<b>New Cards</b>			
Adults	10	60	57
Juv	3	17	10
Internal	0	0	0
Restricted	3	7	3
YA	0	1	1
Temporary	0	0	1
Total	16	85	72
<b>People Count</b>			
	2,897	12,394	11,444
<b>Books Purchased</b>			
	244	974	570
<b>Donations Added</b>			
	49	157	152
<b>Fines</b>			
	\$390.25	\$1,735.18	\$2,376.61
<b>Fax</b>			
	\$88.00	\$329.50	\$230.60
<b>Copier</b>			
	\$54.90	\$252.60	\$136.20

**April Programs**

**Munchkin Mondays**-April 5, 12, 19, 26

**Thursday Evening Storytimes**-April 1, 8, 15, 22, 29

**Kid's Craft Saturday**-April 17

**Easter Bunny Craft-** April 2

**Home Alone Safety** -April 19

**Babysitters Training** - April 21,

**Crochet and Knitting Club-**

**Introduction to the Internet-**April 22

### **Upcoming May Programs**

**Munchkin Mondays-**May 3, 10, 17

**Thursday Evening Storytimes-** May 6, 13, 20, 29

**Kid's Craft Saturday-**May 1

**Crochet and Knitting Club-** May 25

**Civilian Conservation Corps-** May 25

**Constant Contact Email Notification-**I have sent the first email to the Library Board and Staff. The program seems relatively easy to learn although I had 2 people receive different colors for the summer reading portion of the newsletter. Please let me know what you think of the newsletter.

**Cash Register-**The cash register will be up and running as soon as Shaker fixes it to the shelf.

**Computers-**We will be pulling network cabling this weekend in anticipation of the server and new computers being installed.

**Summer Reading-**Our Summer Reading Program dates and programs have been set. We are having pre-school, juvenile, young adult and adult reading programs. All will have lottery style drawings when you read (or are read to) a certain amount. Our kick-off program is the "Reptile Guys" on June 29 and our closing program is "Professor Klutzo's H2O Variety Show" on August 10.

**Congratulations-**Our children's librarian Amy Holland had her first book review published in School Library Journal.

Submitted respectfully,

Kay Hughes-Dennett, Library Director