

## Hamlin Public Library: Adventures Close to Home

### Board of Trustees Minutes JULY 1, 2009

Meeting called to order by President George Bott at 7:00 PM.

Present: G. Bott, P. Terry, S. Evans, L. Parker, C. Hungerford, A. Kirby, N. Jennejahn, T. Breslawski.

Absent: C. Plovanich, D. Miller.

1. **Minutes.** Motion made by L. Parker to approve the minutes from last meeting, seconded by S. Evans. A. Kirby made a correction to amend (under #5.Process for New Library Director) Kathy Johnson's title to Monroe County's Human Resources Liaison to Civil Service.

Motion remade including amendment by same trustees and carried.

2. **Treasurer's report** was given by Peter Terry and it was moved by P Terry and seconded by L. Parker to approve report and vouchers as presented after discussion. Carried.

3. **Acting Directors** report was presented and is attached.

a. An estimate to tear out one bathroom to convert to storage was \$175 from Neil Newman. It was suggested that that was routine household expense and to go forth with it.

b. Request to MCCS for list was answered by the receipt of the list. Letters of inquiry went out Friday to respond by July 15<sup>th</sup>. Have had 4 replies so far – one being interested and three no's.

c. Hamlin Library has received permission for 2 librarian one positions which could be utilized in the future if the need arises.

#### 4. **Strategic Planning**

a. Maintenance: prioritize to appearance

Painting - P. Terry will get estimates.

Adrienne will attend to having carpet shampooed, upgrading the front window blinds, and increasing the number of chairs for seating available.

b. Objective two --- increasing the number of library cards.

Sue Evans introduced their proposed program which will be introduced at

Brockport School open houses – letter to come from Sue –

Discussed some incentives to be purchased, sources, and costs.

Program to run from September to December 2009

Press release to be in August.

Program includes incentives for signing up and using a new card plus some for current card holders.

#### 5. **New Business**

a. Adrienne Kirby announced that all craft programs for summer have been filled.

b. Bruce Weaver will be the finale for the reading program at the town hall on August 13 at 7 PM.

c. Board concurred to a 60-day hiatus on putting an e-mail program of reminders and information dissemination into action.

d. Our ten-year anniversary will be 2010.

Possible ideas were an open house with political officials in attendance and possibly three more events during the year.

Possibility of parade participation was suggested.

**6. Town Board Liaison: Tom Breslawski**

a. Reported that the free fishing day the previous Sunday went well with good turnout.

b. New Building Inspector will be appointed at the July meeting as Charlie Hungerford is retiring.

c. The town also has quotes for the repair of the bell tower on the historical center.

**7. Friends: Nancy Jennejahn**

a. Will be doing a candidates forum again on Aug. 25, 2-5 PM at the VFW. Refreshments will be served during the latter part of time segment.

b. August book sale is coming up. Books to be moved on Aug 12 starting with pizza at 5PM; Arrangement at 9 AM on the 13<sup>th</sup> and pick up on Saturday PM at close.

c. No Friends meeting in July.

8. Motion to adjourn at 8:17 PM was made by Peter Terry, seconded by L. Parker. Carried.

Respectfully submitted,

Carolyn Hungerford

## Hamlin Public Library Acting Director's Report July 1, 2009

**Statistics:**

June 2009			
		YTD 2009	YTD 2008
<b>People Count</b>	3,248	17,681	16,658
<b>Books Purchased</b>	111	817	555
<b>Donations Added</b>	45	206	104
<b>Fines</b>	\$545.80	\$3,397.02	\$2,359.43
<b>Fax</b>	\$73.55	\$352.65	\$333.95
<b>Copier</b>	\$23.80	\$202.35	\$191.42

**Programs:**

*Summer Reading Program* – June 22

*Wondermakers* – June 30. 16 participants

*Upcoming Programs:*

Jul. 1 – Sun Catchers

Jul. 6 – Munchkin Monday

Jul. 8 & 15 – Coil Pots

Jul. 13 – Munchkin Monday

Jul. 14 – Teen Reading Group

Jul. 20 – Munchkin Monday

Jul. 22 – God's Eye Craft

Jul. 27 – Munchkin Monday

Jul. 29 – Tie Dye

**Summer Reading:** So far we've had 69 kids sign up, and 24 teens sign up. We've handed out 42 Read-To-Me bags. All in all, that totals 135 kids. Our craft programs for the summer are almost entirely booked solid.

A big thanks goes out to Sean Flynn, a 14 year old volunteer who helped with the decorating of the Children's area. Not only did he have great ideas, but was just as talented in carrying them out.

**Computer Survey:** There have been fewer responses than what I had hoped for in the past two weeks. I will make a few adjustments and see if that helps any.



A few photos from the Wondermakers show, Jun.30.

Respectfully submitted,

Adrienne Kirby