

Hamlin Library Board of Trustees
Wednesday, September 3, 2008

Trustees Present: Bott, Evans, Parker, Miller, & Terry.

Trustee Excused: Hungerford and Plavonich.

Adrienne Lattin (Acting Library Director) was excused so she could be home with her son after his first day of school.

Also Present:: Tom Breslawski (Liaison from Town Board) & Nancy Jennejahn (Friends of the Library)

1. **Call to Order:** President Bott called the meeting to order at 7:02 PM.

2. **Minutes:** Miller moved, Terry seconded, that we approve the minutes of the August 6, 2008 meeting as presented. Terry moved, Evans seconded, to amend the minutes to show that Hungerford seconded the acceptance of July minutes rather than Parker. Amendment passed. Miller moved, Terry seconded, that we approve the August minutes as amended. Passed.

3. **Financial Report:** Evans presented report.

Parker moved, Terry seconded, the approval of the budget report plus the approval of vouchers. Passed.

4. **Acting Director's Report:** Lattin left her report for us and is attached.

Parker moved, Terry seconded that we approve the Director's Report. Passed.

5. **Old Business:**

a. Community Center Planning: Terry reported

Starting the 10th of September, the Community Center Committee will meet every two weeks with the Architect. They are adding some community members and will elect a local chairperson. They expect to have a complete plan by the end of November. The plan will then be shared with the public; the expectation is to have a vote/referendum next year.

b. Submission of Annual Budget: it was submitted to the Town by Lattin and was the first one to be turned in.

c. Long Range Planning: Miller moved, Evans seconded, that since the Goal to be reviewed was to "Provide Dynamic Collections", we should postpone the discussion until Lattin was present. Passed.

6. **New Business:**

a. Staff Recognition Event: Parker will continue looking into possibilities.

b. Community Relations Program: After a discussion of the Bott proposal including what do we want exactly to accomplish, the idea was developed of several news releases indicating that the Board is looking at the future of the Library and would like public input. Several dates would be set when people would be invited to see the Library and give their input. Bott will put together a more specific plan for consideration next month. Board members are encouraged to send input to Bott on the proposal.

c. Town Board Presentation: Lattin left us an outline of what she intended to present.

7. **Town Board Liaison report:** Tom Breslawski reported

a. Town Board Meeting to approve 2009 budget will be October 28 at 7 PM.

b. Question of jurisdiction over Fines and Fees was discussed.

8. **Friends of the Library Report:** Jennejahn reported
 - a. Recent Used Booksale grossed about \$1,200.
 - b. Harvest Dinner fundraiser will be on September 28.
9. **Adjournment:** Miller moved and Evans seconded that we adjourn at 8:45 PM. Passed.

Respectfully submitted,

Duane R. Miller

Hamlin Public Library
Acting Director's Report
September 3, 2008

Statistics:

| | | | |
|------------------------|----------|------------|------------|
| People Count | 3,525 | 24,456 | 19,671 |
| Books Purchased | 124 | 817 | 1,275 |
| Donations Added | 24 | 150 | 351 |
| Fines | \$504.81 | \$3,406.28 | \$3,866.44 |
| Fax | \$91.50 | \$495.20 | \$518.80 |
| Copier | \$31.55 | \$292.17 | \$224.55 |

Circulation statistics from MCLS have not yet arrived and will be included in next month's report.

Programs: *Teen Book Discussion* – Aug. 1. 5 participants.
Munchkin Monday – Aug. 4. 16 participants.
Lady Bug Magnets – Aug. 6. 13 participants.
Teen SRP Party – Aug. 11. 11 participants.
SRP Finale with Gretchen Sepik – 79 participants!
Teen Movie – Aug. 29. 11 participants.

Upcoming Programs

Sept. 20 – Knitting for Fun
 Sept. 25 – Thursday Evening Storytimes resume
 Sept. 27 – Planting Bulbs with Gert Hauck
 Sept. 29 – Munchkin Mondays resume

Summer Reading Program: Our program this year has been a resounding success. In order to earn a certificate and the prizes that went along with it, including a free Domino's pizza, children had to read 8 hours, and teens had to read 17 hours. The number of kids who successfully completed the program increased nearly 33% from last year.

Busy Summer: From the second week of July through the second week of August, at least 900 people walked in the library *each week*. There were two weeks which topped 1,000. We have been most grateful for the extra staff hours we had requested for this year's budget, otherwise, we would have been very far behind in the day to day maintenance of putting books away and processing.

Fall Line-Up: With summer reading finished and the last thank you note sent out, I have focused my attention on Fall programming. Themes and outlines are set for Munchkin Mondays from Sept. through the first week of Jan. There is a knitting program scheduled for each month. A kids craft is set up for the third Saturday of each month beginning in Oct. Bill Lattin, the Orleans County historian, will be here on Oct. 7 to present "Designs for Death: Victorian Mourning Art." Monster movies will be shown on Saturdays through October. I am in the midst of setting up a craft session for adults either in November or early December. I also hope to get a Teen Advisory Board set up

sometime in October. I've been working with a core of about six teens this summer who appear to be interested in such an endeavor. I have also begun to advertise the "Food For Fines" program, such as we conducted last year. It is scheduled for Nov. 3 – 8.



Gretchen Sepik as Beatrix Potter, Aug. 14, 2008

Respectfully submitted,

Adrienne Lattin