

**Hamlin Public Library: Adventures Close to Home**  
**Board of Trustees Minutes**  
**Wednesday, December 2, 2009**

**Trustees Present:** Bott, Evans, Hungerford Parker and Terry.

**Trustee Excused:** Miller and Plovanich.

**Also Present:** Kay Hughes-Dennett & Tom Breslawski (Liaison from Town Board)

1. Call to Order: President Bott called the meeting to order at 7:00 PM.

2. **Minutes:** Evans moved, Terry seconded, that we approve the minutes of the November 4 meeting as presented. Passed

3. **Financial Report:** Terry reported

Terry moved, Parker seconded, to approve vouchers of \$9485,70. Passed.

Expecting to finish within budget. Utilities are still difficult to get on a current basis.

Discussed projections which carry over to end of December.

Ideas for updating of items were discussed.

4. **Acting Director's Report:** Hughes-Dennett presented her report (see attached)

Parker moved, Evans seconded, to accept the report. Passed

5. **Old Business:**

a. Terry covered maintenance status

b. Evans and Parker reported an increase of 94 new card members. 6 short of 100 over last year  
School cards may have influenced increase.

c. Hughes-Dennett reported working on staff training.

d. 10 year celebration discussed by Parker and Bott

e. Staff recognition will take place December 8<sup>th</sup> in the library at 4 PM. All are invited.

6. **New Business:**

a. Hughes-Dennett reported that programs have been put in newspapers

b. Letter of resignation was received from Peter Terry due to his being elected Hamlin Town Supervisor. Evans made the motion, seconded by Parker to accept. Carried. We wish him well

c. Charles Plovanich has agreed to serve another five year term.

d. Open position for board will be announced to town.

e. Hughes-Dennett brought up the possibility to be considered of a junior board member observer

7. **Town Board Liaison report:** Tom Breslawski reported.

a. Openings for some positions on some of the town boards.

b. Brought attention to the D&C article on the CC camp in Hamlin that Ed Evans has been working on

c. Snow mobile club wants to use old hojack railway for trail.

d. Looking at 1715 Lake Road as possibly being an unsafe structure.

e. Best wishes for the Holiday Season.

8. **Friends of the Library Report:** No report.

9. **Adjournment:** Terry moved and Evans seconded that we adjourn at 8:00 PM. Passed.

Respectfully submitted,

Carolyn H, Hungerford

## Hamlin Public Library Director's Report December 2, 2009

November 2009			
		YTD 2009	YTD 2008
<b>Circulation</b>			
Charges	5,941	64,035	66,675
Renewals	628	6,290	6,656
Total	6,569	76,266	73,331
<b>People Count</b>			
	2,895	34,718	32,882
<b>New Cards</b>			
Adults	14	205	133
Juv	4	61	46
Internal	0	0	0
Restricted	0	15	19
YA	2	10	6
Recip	0	1	0
Precip	0	1	0
Temporary	0	8	3
Total	20	301	207
<b>Books Purchased</b>			
	160	1,605	1,205
<b>Donations Added</b>			
	30	429	280
<b>Fines</b>			
	\$401.45	\$5,264.36	\$4,575.95
<b>Fax</b>			
	\$89.00	\$802.10	\$698.35

### **November programs**

**Munchkin Mondays**-November 2, 9, 16, 23, 30

**Thursday Evening Storytimes**-November 5, 12, 19, 26

**Kid's Craft Saturday**-November 21

**Sign Language**-November 10, 17, 24 (hosted for the Town of Hamlin Recreation)

## **December Programs**

### **Munchkin Mondays**

December 7, 14, 21, 28

### **Thursday Evening Storytimes-**

December 3, 10, 17

### **Kid's Craft Saturday-(**

December 19

### **Home Alone Safety (Red Cross Certified)-(\$18 per child-Please call to register)**

Join us for pizza, Home Alone Safety Class, and the movie Home Alone and popcorn.

Tuesday December 29: 1-5pm: ages 7-14

### **Crochet and Knitting Club-(Free program-Please call to register)**

Join experienced knitters and crocheters for this introductory session. January session will be knit/crochet a washcloth or work on a project of your own. Please bring your own supplies. Call the Library for information on future projects and program times.

Tuesday, December 8: 6:30-7:30pm

### **Tax Talks with H & R Block-(Free program-Please call to register)**

Saturday, December 12: 12:15-3:30pm: Tax changes for 2009

### **December Wish List-See attached sheet**

**Staff training-**We will do two sessions of staff training (computers and AED training) once we figure out when to hold it.

**10 Year Anniversary-** Could we approach Mr. Larkin to find out if we could use the empty store in the plaza where a church used to be. He could use it as a charitable donation or charge us a minimal fee. This way we could still be near the library but be under cover for larger events.

**Library Programs-** We are scheduled out to the end of April with programs until the end of March in the Town newsletter. Program notices are being sent to the Herald, the D&C and the Tri-County Advertiser.

Respectfully submitted,

Kay Hughes-Dennett