

Hamlin Public Library
Board of Trustees Meeting Minutes
March 6, 2012

Meeting called to order at 7:00 p.m.

Attending: Sue Evans, Carolyn Hungerford, Karen Keck, Dane Emens, Bunnie Beardsley, Guests: Kay Hughes-Dennett, Library Director, Lori Moses, Liaison Friends of the Library, Tom Breslawski, substituting for Dave Rose, Town Board Liaison.

Motion made to accept February's minutes by Dane Emens, seconded by Carolyn Hungerford. Approved.

Financial report: Carolyn stated the CDs are the same.

- First Niagara - \$9.04 balance
- Citizens Bank - \$11,205.49,
- Wells Fargo checking \$6,379.89.

Library Director's report: Kay presented her financial report and has done a comparison report for January and February per Sue's request. We are under on expenses. Purchasing is in full swing. A payment was made to the grant writer as part of the town's budget of \$2,560.00. A motion by Carolyn to approve pay vouchers, seconded by Dane. Approved.

Director's report showing circulation to be about the same, see report on all the numbers. Dane made a motion to accept report, Carolyn seconded, approved.

A motion was made by Dane to hire Jim Bonsignore as the library attorney to represent the library before the support boards, Karen seconded it. Approved.

We will need to submit Jama's resignation to the town board before we can post the vacancy. Kay will look for it and get it to the town offices. We are reviewing the attendance of trustee Richard Marsden as he had missed several meetings.

New Business: It is time to begin the Director's annual review. Sue will continue the process and keep us advised.

A discussion was held as to where we are with the Planning Board, as we are in suspension at this time. More updates will follow.

Lori Moses – Friends of the Library. The spaghetti dinner will be from noon to five on March 24th. Volunteers, please be there at 10:00 a.m.

Bunnie volunteered to be secretary but will need to be replaced as vice president at next month's meeting.

Motion to adjourn by Karen, seconded by Dane. Meeting adjourned at 9:16 p.m.

Respectfully submitted by Bunnie Beardsley

**Hamlin Public Library
Director's Report
March 6, 2013**

February 2013			
		YTD 2012	YTD 2011
Circulation			
Charges	4,432	9,037	9,679
Renewals	1,111	2,085	1,991
Total	5,543	11,122	11,670
New Cards			
Adults	11	19	16
Juv	5	7	6
Precip	0	0	0
Restricted	0	1	1
YA	0	0	0
Temporary	0	0	0
Total	16	27	23
People Count			
	2,126	4,361	4,655
Books Purchased			
	177	320	404
Donations Added			
	9	30	59
Fines			
	\$649.36	\$1,172.02	\$1,208.51
Fax			
	\$85.00	\$219.70	\$238.50
Copier			
	\$85.30	\$148.40	\$175.60
Online Revenue			
	\$0.00		
Tape (or sheet)total			
	\$829.66	\$1,540.12	\$1,622.61
Cash Register total			
	\$829.81	\$1,552.39	\$1,624.17

February Programs for Children

Munchkin Monday

February 4, 11, 18, 25

Thursday Night Story Time

February 7,14,21,28

Baby Story Time

February 13, 27

Craft Saturdays

February 9-Valentine Craft

Movie Daze

Monday, February 18

February Programs for Adults

Card making with Tracy Muller

February 19

Tuesdays at 2 Book Club

February 19

March Programs for Children

Munchkin Monday

March 4, 11, 18, 25

Thursday Night Story Time

March 7, 14, 21, 28

Baby Story Time

March 13, 27

Craft Saturdays

March 9-St. Patrick's Day Craft

March Programs for Adults

Card making with Tracy Muller

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Legislative Meeting-I met with NYS Assemblyman Steve Hawley at the Brockport Public Library to discuss NYS aid to libraries.

Building Security-I met with Jon Romero of Keystone Security Systems to discuss a security system for the new library.

Cub Scout Pack-A Hamlin Cub Scout Pack came and toured the library. 6 boys and 6 parents attended the tour. 3 boys received library cards.

Small Library Webinar-On Thursday, February 28, I attended a webinar geared for small libraries at the Mendon Library.

Moving Company-I met with a representative of Clark Moving and Storage about a quote about moving the library.



Respectfully submitted by,

Kay Hughes-Dennett, Library Director