

Hamlin Public Library  
Board of Trustees monthly meeting  
February 8, 2017

Members attending: D. Emens, K. Keck, M. Ballerstein, J. Brightly, C. Hungerford, D. Rose, K. Hughes-Dennett

Guest: Peter Clark, new trustee candidate

Meeting called to order at 6:37. Kay distributed her meeting materials and excused herself as not feeling well.

Motion made by C Hungerford, seconded by M Ballerstein to approve January minutes, carried.

Discussion regarding the payment from the grant for shelving and electronic sign which should be done by February 15<sup>th</sup>. Carolyn will be meeting with Kay to discuss and review the changes in costs which will result in additional funding from the discretionary fund.

Financial: C. Hungerford. Carl Rath has been paid, \$2,678.00. We also will be receiving a bill from the highway department of \$400.00 for additional parking. Motion to pay Creative Library Concepts, \$16,470.60, which included an additional \$1,470.00 for the magazine racks M. Ballerstein, seconded by J. Brightly. Carried.

Motion to pay the current vouchers, M. Ballerstein, seconded by J. Brightly. Carried.

Motion to accept Director's report, K. Keck, seconded by J. Brightly. Carried.

Old Business: the board would like to review one policy per month. D Rose suggested we look at the Town of Hamlin employee handbook. Bunnie will look into getting copies of the handbook.

Parking spaces: discussion held with the board being reluctant to additional space at this time. Shelving completed and the board is pleased with the outcome.

Strategic planning: next month we need to review surveys and get a plan in order. K. Keck presented examples of plans from other libraries.

Town Liaison: Conservation board opening, the town board will interview candidates. The town board is opting out of taxation exemption for solar farms.

Friends of Library: Spaghetti dinner will be Sunday, March 26<sup>th</sup>. Volunteers are welcome.

Trustee vacancy: at this time Peter Clark was excused for board discussion. Peter's letter of intent along with a resume' was submitted for review. Motion was made for his appointment to the board by K. Keck, seconded by J. Brightly. Motion carried. Secretary will send a letter to Supervisor Peters recommending the appointment and approval by the Town Board.

Motion to adjourn at 7:40 by D. Emens, seconded by C. Hungerford. Carried.

Submitted by B. Beardsley, secretary, March 2, 2017