

Hamlin Public Library

K. Keck, B of Trustees Meeting We will focus on minimum stands

January 19, 2019

Meeting called to order by Dane Emens at 6:30. Members in attendance: M. Ballerstein, P. Clark, C. Hungerford, D. Rose, C. Gates, K.Keck, B. Beardsley

Motion to accept December 2018 meeting minutes with the following change; M. Ballerstein was not at the meeting.

Financial report: Charlie distributed his treasurer's report: the Citizens' account has officially been terminated with funds being transferred to Summit in Hilton. Checking account: \$1,992.69. Savings acct: \$35, 659.54. Interest accrued in 2018: \$13.05.

Christine's report: distribution of reports with yearly included. Register looks good. Norm didn't have salaries available at this time. Motion to accept financial reports: M. Ballerstein, seconded by P. Clark, carried.

Director's report: Closets are well underway, painters are coming in Thursday. Christine informed us that she will have a Mentor from the Gates library working with her on three areas and to advocate for the community. He will help her navigate the programs and process. Board supported her decision to explore new venues. Her focus will be reading/literacy. Motion to accept Director's report, K. Keck, seconded by M. Ballerstein. Carried.

Strategic Planning: Mark suggested a check list with a better service plan to include amendments demonstrating more depth. Karen asked if we can have a pamphlet to give to patrons. Christine said yes, we should have a printed version and an online version. Andy Ballerstein will train Andrea and Christine. During March or April, Sally Snow will come in for Board training, lasting 1 ½ hours. Needed suggestions from the Board to specify concerns or interests. There is an informal meeting at the Irondequoit library for training, Pete will go. When we meet with Sally, the focus will be on minimum standards.

Town liaison: D. Rose. There are currently 3 opening on support boards. One in Conservation, Planning and Zoning. The vacant lot on the north side of Railroad Ave, and east side of Lake Rd., will be dedicated to the town soon.

Friends of Library: K. Keck: spaghetti dinner will not be scheduled this year. Friends are seeking new members.

New Business; HVAC review by M. Ballerstein. Sec 4, 5 and 6. Will need to get cost estimates for item 5. We will need details on that change. Mark to contact Mr. Hart who will intern speak with the original contractor. Life Solutions is proposing adding a garage to the north side of their building. Photo was presented of layout, they don't want to block the view of the library, but haven't the land to expand anywhere else.

Memorial plaque presented to honor board member and treasurer, Carolyn Hungerford who passed away last spring. A beautiful tribute to a wonderful citizen.

Motion to adjourn: M. Ballerstein, seconded by P. Clark

Respectfully submitted: B. Beardsley

