

Hamlin Public Library
Board of Trustees
July 06, 2016 minutes

Meeting called to order at 6:30 pm. Members attending: M Ballerstein, C. Hungerford, K. Keck, D. Emens, D. Rose, K. Hughes Dennett, B. Beardsley

June board minutes approved with a motion by K. Keck, seconded by C. Hungerford, Carried.

Mark's mission statement approved by board and reads as follows: The Hamlin Public Library's mission is to inspire life-long learning, by being the community's welcoming place to gather offering technology, entertainment, leisure, and knowledge.

Financial statement distributed and vouchers signed by C. Hungerford which Dane will sign tomorrow. Discussion held about the bills along with costs for sprinkler testing. Carolyn updated us on the SA grant. M. Ballerstein made a motion to accept treasurer's report, seconded by K. Keck. Carried.

Kay distributed statistics payroll amounts. Also staff allocations which look great. Kay will be sending payroll numbers with C. Hungerford asking for a spread sheet. Kay also distributed statistics. She will run numbers again for the director's report. Guest cards seem to be a problem.

State report: motion to approve Kay submitting the state report by M. Ballerstein, seconded by K. Keck. Carried. Also, 438 people have come through the library in the past two days. Summer reading program in full swing, teen program runs through August but hasn't begun at the time of this meeting. Motion to accept the librarian's report by C Hungerford, seconded by M. Ballerstein. Carried.

Library shelving: a layout for shelving was distributed, board discussion held, along with reviewing the changes and it was decided to go back to the drawing board, revisiting the issue at the next meeting. We also need to look into the installation of shelving and the process of moving books from the current shelving to the new ones. Also, we need to look into finding a new home for the current shelving. Kay will see what interest is out there.

A large library table was donated to the library, being stored in the pole barn, it was decided to declare it surplus so the town can use it, the library has no need for it. Motion by M. Ballerstein, seconded by C. Hungerford. Carried.

Electronic sign: board needs state contract documentation. Mark will look into it and contact the State Comptroller's Office to see if we have to proceed with bidding.

Website: almost ready to go.

Intern: a proposal to paint the building, a discussion was held, need more clarification.

New Business : strategic planning next month.

Marcia Moselle has retired from the library. Dane gave her flowers for her service to the library.

D. Rose: town liaison, the board has decide to set a moratorium for 8 months regarding the use of

solar panels on land. No laws on town books regarding this new development so research will need to be done.

Friends of Library: Karen reported proceeds were down from last years' spaghetti dinner, it's believed to be from a date change conflict. They hope to return to March again.

Motion to adjourn by C. Hungerford, seconded by K. Keck, approved at 8:40 pm.

Respectfully submitted

August 2, 2016

B. Beardsley

Board secretary