

Hamlin Public Library
Board of Trustees Monthly Meeting
June 6, 2018

Meeting called to order at 6:30 pm by Chairman, Dane Emens Members in attendance: K. Keck, M.Ballerstein, J Brightly, P Clark, B. Beardsley, D.Emens, D. Rose and C. Gates

Motion to accept May 2018 meeting minutes: M Ballerstein, seconded K. Keck. Carried.

Financial report: Treasurer C. Hungerford sent in financial sheets with no changes at this time.

Motion to add Dane Emens to Citizens Bank Financial accounts by M Ballerstein, seconded by K. Keck. Motion carried.

Christine distributed financial report explaining that one large expense is from MCLS cost share for the amount of \$7,000. Christine added the library program, Little E Readers, funded primarily by the Cindy Roach's memorial fund will need \$1,000. Web site security has been set up for the next 2 years with Go-Daddy in the amount of \$383.76. Mark suggested we budget this every year There were questions regarding the HVAC- the compressor is fine now, the electrician will need to look at amp load. Christine will call Carl Rath Dane suggested giving the electrician the HVAC phone number. Motion to accept financial report, K. Keck, seconded M. Ballerstein Carried.

Librarian's report: Book sale will be this coming weekend. Opioid Training: Christine has a kit and felt the training program excellent. Mark made a motion to accept Librarian's report, B.Beardsley seconded, carried.

Policies: definitions. i.e. statement around a smell, if no issue, delete it. Examining library materials: will need more modification to lib. Materials Motion to make changes to policies B. Beardsley, seconded by M. Ballerstein, Carried. Christine will meet with Sally Snow to examine Internet policy.

Friends: newsletter will be out this week. Book sale will be June 6,7 and 8th. Andrea has set the sale up again, great job.

Suggestion Box, look into it in the fall. Christine asked about getting a paid intern. Dane suggested go on an as needed basis, or summer help. Regarding vouchers: should we have a blanket approval, but need a motion to pass bills. Dane will contact Norm to see what we need to do., perhaps a generic signature.

Dave Rose: Water line in Kendall being installed. Hamlin is the lead agency for the Redman Road water district, notices will go out this week. We received more sales tax from the county than anticipated. Dave wanted us to know the new flags displayed in town were purchased by the town.

Motion to adjourn at 7:20 by M. Ballerstein, seconded by K. Keck. Motion carried.

Respectfully submitted
B. Beardsley