

Hamlin Public Library  
Trustees Meeting  
March Minutes 2018

March 7, 2018

Meeting called to order at 6:35 by D. Emens. Members attending: K.Keck, C. Hungerford, D. Emens, J. Brightly, M. Ballerstein, C. Gates and B. Beardsley.

Motion to accept February meeting minutes, C. Hungerford, seconded by J. Brightly.

Treasurer's report: Christine distributed expense sheets and Christine is comparing our numbers with Norms calculations and there is one small difference to review. Norm was unable at this time to provide the February payroll. It will come. We have a more detailed system in place for petty cash.

Carolyn gave her report and distributed sheet of finances. No changes. Discontinue municipal account totaling \$99.36. Transferring it to the other account. Monies in H. account \$9,000 to go for sidewalk. Do we want to enroll in Monroe County system for R.G&E to save money. Discussion held on if it really saves. This will be reviewed later. Reset light in front and Carl Rath to quote moving the switch above the ceiling for staff safety which all agreed we will need to do.

Motion to accept treasurers report, K. Keck, seconded by J. Brightly. Carried.

Director's Report: A successful program on Dinosaurs, 93 humans attended the afternoon program with 35 folks attending the evening time. Great feedback on more programming. More people attending the library book club. The survey box is now available for patrons to make comments. Christine brought up the need for more window blinds due to glare on the computers. She got prices from Cheryl Pacelli, \$775.00 for standard blinds, \$1,195 for cordless. Mark suggested we look into mesh blinds that cut glare but still allow the outside, in. This will be looked into. Motion to accept the director's report j. Brightly, seconded K. Keck. Carried.

Motion to approve and pay vouchers, M. Ballerstein, seconded J. Brightly. Carried.

Review library policies at a later date.

Staffing levels with hours spreadsheets were distributed by C. Gates and were approved.

Friends of Library Spaghetti dinner on March 25<sup>th</sup>. Volunteers always appreciated.

Town Liaison: absent

Dane would like us to do a professional development program provided by Monroe County Sheriff's Dept. sadly on the new worry of the Active Shooter terror in this country.

Motion to adjourn at 7:08 M. Ballerstein, seconded by C. Hungerford. Carried.

Respectfully submitted  
B. Beardsley  
April 2, 2018

