

November Hamlin Public Library
Board of Trustees Meeting
November 2, 2016

Members in attendance: K. Keck, D. Emens, M. Ballerstein, C. Hungerford, D. Rose, K. Hughes-Dennett, B Beardsley

Meeting called to order at 6:35 pm, motion to accept October's meeting minutes, M. Ballerstein, seconded by C. Hungerford. Carried.

Financial reports. C. Hungerford. She paid Rath's Electric out of the state's fund and received confirmation from the state finally.

Kay is replacing four old computers and upgrading Susan and Cheryl's also.

Motion to accept Kay's financial K. Keck and seconded M Ballerstein. Carried.

Kays report: as the year closes, the library has purchased a new drop safe, an erase/magnet board for the meeting room and a convex mirror to be installed so staff can see the two circulation terminals from behind the dvds.

New shelving to be installed around Dec. 12. Old shelving is being distributed to many volunteer groups. Mark asked about touch up paint, Kay has the paint, putty knives and brushes and believes the staff will do that during the transition time. Looks like the new electronic sign will be started around the 29th of November. Motion to accept Kay's report, M. Ballerstein, seconded K. Keck. Carried

Question: is there any grant money left? In the Robach grant there is \$5,000.

Website: still pleased with how it is going.

Staff levels, Carolyn will assist Kay with the spreadsheet.

Parking spaces are in. At a later date will revisit the need for any additional spaces. Perhaps sidewalks are a better fit.

Temperature regulation is fine. Charlie came in and set it for winter. Dave brought up the cost of sign operation due to costs for the fire dept. Company felt it would run about \$45. per month,

Friends of library has their booksale November 3,4,and 5. They will be nominating next years officers on November 30th.

Kay would like to come to Seniors to discuss programing and their needs. Any suggestions please forward them to the library.

D. Rose: Budget was reworked due to the cap. Many thanks.

Motion to adjourn C Hungerford, seconded by M. Ballerstein, Carried. 7:55

Respectfully submitted by
B. Beardsley, Nov. 18, 2016