

Hamlin Public Library: Adventures Close to Home
Board of Trustees Minutes
August 3, 2011

Trustees Present: Beardsley, Brightly, Evans, Koester

Also Present: Kay Hughes-Dennett (Director), Tom Breslawski (Town Board Liaison)

Call to Order: President Evans brought the meeting to order at 7:00 pm.

1. **Minutes:** It was moved by Beardsley and seconded by Koester to accept and approve the July meeting minutes as written. Passed.

2. **Financial Reports:** As Treasurer, Hungerford sent word that there were no changes from last month.

For the Financial Report, Hughes-Dennett distributed the register listing (of expenses incurred) and budget summary. The expenses this month were "quiet", however the winter purchases have been placed. The YTD figures for expenses are on target. Beardsley moved, Koester seconded, that the Treasurer's report be approved and the vouchers be paid. Passed.

3. **Director's Report:** Hughes-Dennett distributed the Director's Report. It's been a busy summer and the programs have been well attended. However, the circulation numbers are down, which is reflected county-wide.

Koester moved and Beardsley seconded to accept the Director's report. Passed.

4. Old Business:

Strategic Plan Koester moved and Beardsley seconded to retain Clark Patterson and Lee to develop the schematics and begin grant writing, for \$14,200. Proposal attached. They should meet with Kay to discuss actual placement of the various service rooms within the library.

Unattended Minors Policy: A final draft of an unattended minors policy was distributed. Beardsley moved, Koester seconded to approve final draft. Passed. Policy attached.

5. New Business:

Presentation to Town Board: Hughes-Dennett will prepare annual budget for presentation to the Hamlin Town Board.

6. Liaison to Town Board: Tom Breslawski reported that a workshop was held to explain a proposed Agriculture Protection Overlay. There was a small turnout and overwhelming opposition to the proposed legislation. The legislation will be dropped for the current time.

The town obtained a grant to update and maintain the codification of the town. As a result of the award, the Town Codes are currently on-line and revisions are made as soon as they occur.

There will be a public hearing on August 8 about the proposed Grain Communication Tower for use by the Coast Guard.

7. Adjournment: It was moved by Beardsley and seconded by Koester to adjourn the meeting. Meeting was adjourned at 8:05.

Respectfully submitted,

Jeanne Brightly

Hamlin Public Library
 Director's Report
 August 3, 2011

July 2011			
		YTD 2011	YTD 2010
Circulation			
Charges	6,352	37,467	42,045
Renewals	1,294	7,535	8,049
Total	7,646	45,002	50,094
New Cards			
Adults	16	59	81
Juv	7	28	35
Precip		1	1
Restricted	1	1	9
YA	3	8	3
Temporary		1	0
Total	27	97	129
People Count			
	3,170	18,071	22,630
Books Purchased			
	151	1,419	1,462
Donations Added			
	45	131	234
Fines			
	\$520.51	\$4,143.16	\$3,574.43
Fax			
	\$88.40	\$749.20	\$653.69
Copier			
	\$53.75	\$550.25	\$521.10
Tape (or sheet)total			
	\$662.66	\$5,442.61	\$4,749.22
Cash Register total			
	\$656.30	\$5,426.17	\$5,649.25

July Children's Programs

Tin Ornament (Mexico) July 6

Tie Dye July 7

Tribal Mask (Africa) July 13, July 20

Big Machines July 14

Family Bingo July 21

Delft Tile Creation (Netherlands/Europe) July 27

Iron Chef Competition July 28

August Children's Programs

Make a sugar cube Igloo (North America) August 3

Bottle top Tambourine (Brazil/South America) August 10

"AirPlay Jugglers" featuring **Jeff Peden** and **Joe Showers**. August 9

Adult Crochet and Knit Club-August 30

MCLS Contract- The MCLS Contract has had some rewording done. I will email a new contract when it is available.

Building repairs- We had Aircon come in and fix the air conditioner in the computer area as it was leaking and making a loud noise. I will have Shaker Knapp remove and replace the moldy ceiling tile. I am going to call Lee Larking about the rear door that sticks and the ceiling tiles that were staining when the roof leaked it the Library Board feels that it will not negatively affect the lease negotiations.

Summer Reading-We have had a very busy summer with great numbers. The reading program is over August 12. We used the NYS Summer Reading Registration software to register and track statistics. It was not without problems but it was better than calculating statistics by hand.

Respectfully submitted,
Kay Hughes-Dennett, Library Director

