

Hamlin Library Board of Trustees  
Meeting Minutes  
April 10, 2013

**Members present:** Sue Evans, Dane Emens, Karen Keck, Carolyn Hungerford, Bunnie Beardsley

**Guests present:** Lori Moses – Friends President, Dave Rose – Town Board Liaison, Tom Breslawski – Town Supervisor, Kay Hughes-Dennett – Library Director

Meeting called to order at 7:03 P.M.

Minutes from last month's meeting were read.

Motion to approve: Emens. Second: Hungerford. Carried.

**Financial report:**

- Wells Fargo: Sweep Account:       \$380,915.22
- CDs   \$230,082.80
- Citizens:                                 \$11,205.49
- First Niagara                             \$ 9.04

- Motion to approve report: Emens. Second: Hungerford. Carried.
- There is concern about new water and electric rates, a discussion ensued. Kay is going to look into concerns and report her findings.

**Library Director's Report:**

- Almost the entire county's circulation has declined slightly with the exception of Seymour (who is currently alone in issuing half-price hold cards). A discussion was held around factors causing the downward trends.
- Current programs are all doing well, with the exception of "Baby Story Time". Easter was quiet as vacation followed the holiday. The library will work with the Recreation Department on summer programs, more to follow.
- Kay attended a "Lead to Change" conference through the Greece Leadership program.
- Kay would like to purchase a lap top for the movie time program and will look into prices.
- A question was asked about the current size of the book club; there are 8 or 9 members.

Motion to approve: Emens. Second: Keck. Carried.

**Old Business:**

- Acceptance of trustee resignation from board member Richard Marsden.

Motion to approve: Emens. Second: Hungerford. Carried.

- Dane applauded Sue for her correspondence regarding the resignation due to numerous absences.
- Acceptance of Jama Koester's resignation

Motion to approve: Hungerford. Second: Keck. Carried.

- Application for Position of Trustee: Dane will review the trustee handbook to come up with criteria. Sue suggested finding someone with organizational skills and administrative background. Bunnie would like it posted online. Suggestions will be sent to Dane.
- Trustee positions: Bunnie replaced Jama as trustee secretary at last meeting.

Motion to appoint Dane Emens as Vice President: Keck. Second: Hungerford. Carried.

**New Business:**

- CPL bill is complete and current at \$37,600.00. Bill was given to Carolyn and she will check to make sure CPL received March payment. Carolyn will also check with Shari Hill, financial clerk for the town.

Motion to pay this bill out of the sweep fund at Wells Fargo: Emens. Second: Keck. Carried.

- Bill received from attorney James Bonsignore. At this time Sue canceled his contract as we cannot afford to retain him any longer.

Motion to pay this bill out of the endowment fund: Emens. Second: Beardsley. Carried.

**Friends Report:**

- The annual spaghetti dinner made \$565.00 more than last year with the final total at \$1,855. Lori thanked the much appreciated volunteers for their work.
- At this time they will still have the August book sale. Volunteers will again be appreciated.

Motion to go into executive session: Hungerford. Second: Emens. Carried.

Motion to return to regular meeting: Keck. Second: Hungerford. Carried.

Motion to adjourn: Emens. Second: Keck. Carried: meeting adjourned at 9:25 p.m.

Respectfully submitted,  
Bunnie Beardsley

Hamlin Public Library  
 Director's Report  
 April 10, 2013

<b>March 2013</b>			
		<b>YTD 2013</b>	<b>YTD 2012</b>
<b>Circulation</b>			
Charges	4,878	13,915	15,051
Renewals	1,200	3,285	2,972
Total	6,078	17,200	18,023
<b>New Cards</b>			
Adults	14	33	30
Juv	2	9	15
Precip	0	0	0
Restricted	1	2	0
YA	0	0	1
Temporary	0	0	0
Total	17	44	46
<b>People Count</b>			
	2,130	6,491	7,495
<b>Books Purchased</b>			
	198	518	627
<b>Donations Added</b>			
	14	44	79
<b>Fines</b>			
	\$661.58	\$1,833.60	1,925.68
<b>Fax</b>			
	\$106.00	\$325.70	237.15
<b>Copier</b>			
	\$72.41	\$220.81	286.25
<b>Online Revenue</b>			
<b>Tape (or sheet)total</b>			
	\$839.99	\$2,380.11	\$2,449.53
<b>Cash Register total</b>			
	\$842.74	\$2,395.13	\$2,457.37

**March Programs for Children**

**Munchkin Monday**

March 4, 11, 18, 25

**Thursday Night Story Time**

March 7, 14, 21, 28

**Baby Story Time**

March 13, 27

**Craft Saturdays**

March 9

**March Programs for Adults**

**Card making with Tracy Muller**

March 19

**Tuesdays at 2 Book Club**

March 19

**April Programs for Children**

**Munchkin Monday**

April 1, 8, 15, 22, 29

**Thursday Night Story Time**

April 4, 11, 18, 25

**Baby Story Time**

April 10, 24

**Craft Saturdays**

Saturday, April 13

**Movie Daze**

Tuesday, April 2

**April Programs for Adults**

**Card making with Tracy Muller**

April 16

**Tuesdays at 2 Book Club**

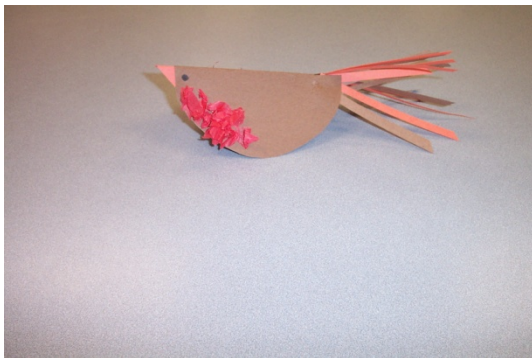
April 23

**Continuing Education for Kay**-I attended a 5 hour seminar at the Greece Public March 28. The topic was “Lead the Change,” a leadership development program sponsored by Library Journal a professional journal.

**Recreation/Library collaboration**-We will be collaborating with the Town of Hamlin Recreation Department by providing some summer programming for their summer day care program. We haven't worked all the details out yet but I will fill you in when I know more.

**Meeting with Seymour Library Director**-Andrea Tillinghast, the Director of the Seymour Library, requested that we meet. Please see handouts provided for more information on what was discussed.

**Programming**-Our programming numbers seem to be going up. I still can't get “Baby Story Hour” to fly other than an occasional participant. I'm trying to think of other programs and we may add a writing class for teens done by Alicia Charland and a Card Class for teens done by Tracy Muller.



Respectfully submitted by,  
Kay Hughes-Dennett, Library Director