

Hamlin Library Board of Trustees
Meeting Minutes
May 1, 2013

Members present: Dane Emens, Sue Evans, Carolyn Hungerford, Karen Keck, Bunnie Beardsley

Guests present: Dave Rose – Town Board Liaison, Lori Moses – Friends President,
Kay Hughes-Dennett – Library Director, Nancy Martin

Meeting called to order at 7:03 p.m.

1. Minutes from last meeting were read.

Motion to approve: Emens. Second: Hungerford. Carried.

2. Financial report: Carolyn reported that all accounts remained the same with the exception of making payment to Clark Patterson of \$37,600.

3. Director's Report:

- Some purchasing going on but register list is light this month. Still concerns about gas and electric. Salaries - towns figure hasn't come yet. We were at 27%, should be about 33% of totals, so we are fine.
- Cost shares will be flat for this year and next, but will then increase from 2015 - 2017 contract.
- Kay attended the County Library Directors Meeting one suggestion was to purchase a hand held scanner attached to a lap top but Kay wants to wait for awhile.
- The usual programs continue, all doing well but Baby's hour still slow. The Book Club now has grown to 11 members. One suggestion was to put the titles in the Tri-County to let residents know of upcoming reviews.
- People counter is still erratic.
- Student volunteers working with Cheryl.
- Kay is hoping this year's summer programs are as successful as last year.

Motion to approve report: Emens. Second: Keck. Carried.

4. Old Business:

- Dane delivered new trustee posting to Kathi Rickman which needs to be posted now. Tom will speak with Kathi.
- Library site doesn't need a dumpster; will use the dumpster at the town hall. Dane and Dave have spoken to JP regarding parking lot. Waiting to hear outcome of town board meeting to move forward with library construction approval. Clark Patterson – Tom Carpenter is replacing Howie who has resigned.
- Water and electric rates – Tom and Kay discussed this and may look for competitive rates versus the Monroe County consortium.
- Kay stated that the N.Y.S grant monies should be available in July but will be announced at the end of May.
- The town clerk contacted us about a foil request she received, however it should come directly to us and hasn't yet. It was agreed by the board to wait for initial contact from the submitter.
- Input and insights from out guest Nancy Martin – Nancy would like to foster better relations and transparency between the McGrath Fund advisory board and the trustees. She suggested we consider keeping a five member Library board versus seven as the smaller board is more workable. Nancy

encouraged us when we do interview candidates to consider the talents they bring to the board, especially during construction. She would also like to help us cultivate philanthropic opportunities for funding based on our needs and costs. An example would be families helping with Children's area and shelving. She volunteered to help us as we move forward with construction.

5. New Business:

- We will be reconnecting with Maria and Tom Carpenter at Clark Patterson at some point. Alan Reeve, construction attorney will be reviewing contract documents with Clark Patterson.

6. Town Liaison Report – Dave Rose

- There is a new clerk to the support boards, Cheryl Pacelli. There are 4 applications to replace Ron Breslawski on the Town of Hamlin Planning Board.

7. Friends Report- Lori Moses

- Nothing at this time to report.

8. Meeting adjourned at 8.21 p.m.

Motion to adjourn: Emens. Second: Hungerford. Carried.

Respectfully submitted,
Bunnie Beardsley

**Director's Report
May 1, 2013**

April 2013			
		YTD 2013	YTD 2012
Circulation			
Charges	4,749	18,664	19,907
Renewals	1,269	4,554	4,006
Total	6,018	23,218	23,913
New Cards			
Adults	9	42	36
Juv	4	13	16
Precip		0	0
Restricted		2	0
YA	1	1	1
Temporary		0	0
Total	14	58	53
People Count			
	2,086	8,577	9,722
Books Purchased			
	174	692	792
Donations Added			
	15	59	119
Fines			
	\$531.60	\$2,365.20	\$2,437.03
Fax			
	\$64.00	\$389.70	\$295.50
Copier			
	\$73.00	\$293.81	\$345.75
Online Revenue			
Tape (or sheet)total	\$668.15	\$3,048.26	\$3,084.53
Cash Register total	\$672.90	\$3,068.03	\$3,092.52

April Programs for Children

Munchkin Monday

April 1, 8, 15, 22, 29

Thursday Night Story Time

April 4, 11, 18, 25

Baby Story Time

April 10, 24

Craft Saturdays

April 13

Movie Daze

Tuesday, April 2

April Programs for Adults

Card making with Tracy Muller

April 16

Tuesday's at 2 Book Club

April 16

May Programs for Children

Munchkin Monday

May 6, 13

Thursday Night Story Time

May 2, 9, 16

Baby Story Time

May 8, 22

Craft Saturdays

May 11

May Programs for Adults

Card making with Tracy Muller

May 21

Tuesdays at 2 Book Club

May 21

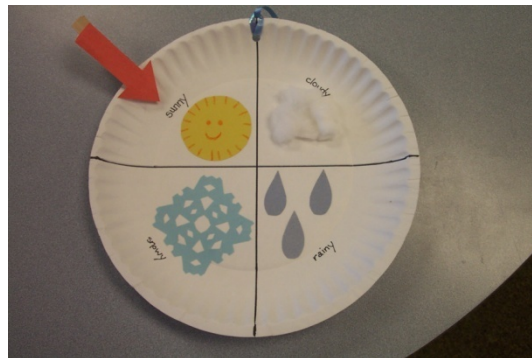
New York Life-We are having a representative from New York Life in to give the library a proposal for life insurance on May 9. This is a product that the Town of Hamlin has OK'd to present to employees who work at least 30 hours a week.

Volunteers-We have had a couple of young student volunteers for short periods of time. They are doing great doing simple shelving tasks or preparing story hour crafts. Cheryl is supervising the students.

Book donations-We have been swamped with books, some in good condition and some not so good. It will be interesting to see how the Friend's Book Sale Room is received when we open.

Summer Reading-We are ready to send out our letters to the community requesting donations. The schedule is set. Also, the Hamlin Summer Recreation wants to attend select programs with different age groups.

Program Attendance-All our programs have been well attended. Hopefully this will continue into the summer.



Respectfully submitted,

Kay Hughes-Dennett