

Hamlin Public Library
Trustees Meeting, August 2016

August 3, 2016, meeting called to order B D. Emens at 6:39. Members in attendance: J. Brightly, C. Hungerford, K. Keck, D. Emens, B. Beardsley, K. Hughes-Dennett, D. Rose

Approval of July minutes, K. Keck, seconded by C. Hungerford. Carried.

Financial- Carolyn: to be paid from the grant, electrician Carl Rath's bill. Designated grant account, suggested we use one of our current accounts for this fund with the amount of \$100,500. Transferred the account for donations to another account and used the former account for the grant monies

Carolyn also reported on issues with high humidity and the financial impact to repair the problem. Smart Edge Company is doing tests and will give us estimates for 3 different systems to correct the problem. No one is to touch the main thermostat please. Suggested Charles Hungerford list the issues and Dane Emens will compose the letter to Clark Patterson who failed to provide a prospectus for humidity problems in our library.

Motion to approve Treasurer's report, by K. Keck, seconded by J. Brightly. Carried.

Director's report: Kay distributed her materials for review. The summer program for teens is up and running and will continue through August. Circulation is down all over the county this summer. Our library is encouraging patrons to carry their cards when checking out books and dvds. Kay would like to have a no smoking sign on Library property but Dave will look into this for us. New Robach grant will be used for programing.

Motion to approve director's report, J. Brightly, seconded K. Keck. Carried

Website should be online soon Thanks go to A. Ballerstein and Andrea for working on it. The site will be www.Hamlinlibraryny.org Cost will be approximately \$3,500.

Policies – Kay will get back to us. Staffing: hours steady and able to fit vacations in.

Parking: in due time.

Kay presented a new layout for proposed shelving. Discussion held.

Strategic plan: finalize in October with statistics available then.

D. Rose: a new updated town of Hamlin Employees handbook is complete and will be distributed soon. The town board is hiring a firm to update the town website. Kay will give our web link to the town. Code enforcer states our town has 12 Zombie houses.

Friends: they will be taking orders for their apple sale soon.

Motion to adjourn by J. Brightly, seconded by K. Keck. Carried 8:40 pm.

Respectfully submitted, September 12, 2016
B. Beardsley, secretary