

Hamlin Public Library  
Board of Trustees  
February Meeting

Meeting held February 7, 2018.

Meeting called to order by D.Emens at 6:30 p.m. Members in attendance: K. Keck, M. Ballerstein, P. Clark, J. Brightly, C. Hungerford, D.Rose, D, Emens, C. Gates, B.Beardsley

Motion to accept January's meeting minutes: M. Ballerstein, seconded by J. Brightly, carried.

Treasurers's report, C. Hungerford; Account balance: \$ 37,170. Cindy Roach's memorial fund, \$820.00 . Grant account: \$1,791,36. Re-installation of compressor costs: \$1.600 leaving a balance of \$101.36. The mechanical room is finished and awesome. Costs of \$3,000 will come out of capital balance. We will still need \$9,000 for the sidewalk. Library Board will need \$7,500 from our fund balance at the town hall. Motion to approve this transfer by M. Ballerstein, seconded by J. Brightly. Carried. Town Board needs to approve this transfer.

C. Gates: distributed budget in a different form with larger print which was most appreciated by board members. Discussion held on the changes made and board approved. Christine will compare bookkeeper numbers with ours and can update us if discrepancies. Motion to accept treasurers' report, P. Clark, seconded K. Keck. Carried.

Director's report: updated Children's area making more playing and reading area with parental seating. Christine is setting up community meetings, beginning with Kendall school utilizing a different type of library card as many potential patrons reside in Orleans county. Working on having a tech camp with Hamlin Recreation. There will also be training of the library staff at the March staff meeting by Hamlin Ambulance. Christine would like to make a donation to the Ambulance corp for this and was instructed to take it out of the training budget. Circulation numbers look fine. Motion to accept Director's report, M. Ballerstein, seconded by J. Brightly. Carried.

Grants: we will be receiving the Robach \$10,000 grant though not here yet. Carolyn would like us to get a generator making the town library a shelter. Christine will contact Hawley and Robach to see if funding could be available.

Websites working well.

Policies: There are many in place, Christine will prioritize them and Mark has given her a list. This will be reviewed in an upcoming meeting. Strategic planning will be reviewed in May to see how we are complying with last year's plan. It was decided to have the suggestion box in operation all the time. Staffing levels working well utilizing staff and alternating Tues. evenings and Saturday coverage. The staff went to a college hockey game and out to dinner. Christine states it's a wonderful staff. Suburban news interviewed them.

Friends of Library: volunteers needed for Spaghetti dinner, March 25<sup>th</sup>. Newsletter will be 2 x a year.

Town board Liaison: Dave Rose states that the town will have a public hearing regarding water line extension from Sweden Walker Road to the Dakota. Also, looking into a sewer district for Lake shore

people with the high waters affecting septic systems. This is a costly project. 51% needed to approve it, if you don't vote it is a yes vote. All lake shore residents will have to pay for it.

A brief discussion was held around having the town Historian, Dave Wash utilize the library for exhibits introducing patrons to our town history and the Hamlin's History Center, on Walker Lake Ontario Road.

Motion to adjourn C. Hungerford, seconded by J. Brightly at 7:25 pm.

Respectfully submitted

B. Beardsley

March 3, 2018