

Hamlin Public Library Trustee Meeting
January 4, 2017

Meeting called to order at 6:32. Members in attendance: J. Brightly, M. Ballerstein, K. Keck Emens, B. Beardsley, D. Rose and librarian, K. Hughes-Dennett.

Motion to approve December minutes, M. Ballerstein, seconded J. Brightly, carried.

Treasurer's report, C. Hungerford absent, no report.

Kay distributed her register list along with expenses to be paid. Motion to accept and pay expenses, M. Ballerstein, seconded by J. Brightly. Carried.

Kay presented budget, and made a request for replacement furniture for the library. Dane suggested she create a list of furniture needed and costs of items. The board will then review the requests. Motion to accept K. Keck, seconded J. Brightly.

Director's report: our numbers were down 44 percent for December which is attributed the library being closed due to the installation of new shelving. Kay stated that circulation is down for the same reasons. Susan is doing an excellent job in programing increasing the number of participants. MCLS is giving libraries a program for signups. Shelving (see Kay's sheets), Kay very pleased with the installation, workers did an excellent job. Old shelving was donated and picked up for distribution.

Electric sign, up and working, though they misspelled Hamlin but will return to fix it.

Motion to accept director's report, M. Ballerstein, seconded by J. Brightly Carried.

Website is working well.

Policies, still pending.

Managing staff levels. \$2500 cut. Kay will be prudent watching hours and salaries.

New Business: new light installed for parking lot. Steve Baase very helpful with the shelving as he brought up a fork lift to help unload the truck.

Strategic planning: Kay will attend the January seniors meeting to distribute the brief survey for suggestions regarding the library.

Town Liaison: D. Rose is still our liaison. New member of planning board is M. Ballerstein. All support boards have full membership. Workshops begin in February. There are three properties interested in solar farms. More to come as boards investigate the proposal.

Friends of library: no report

M. Ballerstein – google maps are in and now correct. Suggested Kay look into getting additional cameras for the reconfiguration of adult shelving. Concerns about liability.

Motion to adjourn at 7:35 by J. Brightly, seconded by K. Keck. Carried.

Respectfully submitted on 2/6/17 by B. Beardsley