

Hamlin Public Library  
Board of Trustees  
Monthly meeting minutes  
January 3, 2018

Meeting called to order at 6:31 pm by Chairman, Dane Emens. Members in attendance: P. Clark, M. Ballerstein, J. Brightly, D. Emens, B. Beardsley, D. Rose, and Librarian, C. Gates.

Motion to approve December minutes, J. Brightly, seconded by M. Ballerstein, carried.

Treasurer's report: C. Hungerford absent.

Director's report: Christine signed contract with Isaac Heating and also signed the cleaner contract.

Compressor: outside done, inside issues need to be done within a few years or overheating will occur damaging the system. Inside work will be \$1,000 and outside bill was \$1,600.00 Charlie Hungerford will come in to listen and advise what needs to be acted on.

Statistical report and activity report distributed.

Teen area has been remodeled and looks awesome.

Staffing: Norm said if we use substitutes for staffing, we will need to contact him. Librarian will need to cover Ashleigh's schedule on Tues. from 4:00 to 8:00 pm. She has another commitment.

Motion to accept Librarian's report, J. Brightly, P. Clark seconded. Carried.

Status of grants: no news at this time.

Revisit Strategic planning in May.

Town Liaison: D. Rose: January, first meeting for the year is an organizational meeting. At the next meeting town board looking for a grant for the Duffy Mott structure damaged in last March's storm from the State or Federal government. Asbestos abatement has been completed by the town.

The town board approved the transfer of monies from their account to the library for the amount of \$4,000 for the HVAC repairs.

Board members asked if they would remain in their board offices for 2018. Those in attendance accepted and this issue will be discussed at our next meeting.

Motion to adjourn: P. Clark, seconded by M. Ballerstein. Carried at 6:55 pm.

Respectfully submitted  
B. Beardsley  
February 5, 2018