

Hamlin Public Library
Board of Trustees Monthly Meeting
May 3, 2017

Members in attendance: M. Ballerstein, P. Clark, J. Brightly, K. Keck, C. Hungerford, D. Rose, K. Hughes-Dennett, B. Beardsley

Meeting called to order at 6:37 pm by K. Keck.

Motion to approve the April minutes by M. Ballerstein, seconded by J. Brightly. Carried.

Financials: C. Hungerford. We are all set with the state. Only item left from the grant is to purchase and plant the evergreen trees. We will wait for better weather and they will come from Van Putte.

Kay: expense sheet distributed. MCLS: out cost share has been paid. Kay explained how MCLS works for new member Peter Clark. Motion to accept financial report: P. Clark and seconded by M. Ballerstein. Carried.

Director's report: statistical sheets distributed and our patron numbers are down abit. Programs doing well, with May the 4th be with you as the next program which is a take-off on Star Wars. Susan is doing the electronic sign. Kay wanted our Board to know how hard our staff works to accomplish the many tasks at the library including the Constant Contact newsletter. Managing staff levels fine.

Board went over the costs of an exterminator to deal with the ants. Suggested we look at the \$185 cost per visit. Kay will again check on prices.

Two policies reviewed:

1. Distribution of fliers with a correction made, C. Hungerford made a motion to approve, J. Brightly seconded. Carried.
2. Code of Conduct policy including an age change to 12, not 11. Kay will send document for review to town Attorney.

Friends looking at reupholstering the barrel chairs. J. Brightly suggested contacting Sedgewick for the barrel chairs for the teen area.

Town Historian, Dave Walsh has provided the library with a display case of World War I artifacts. A discussion about a permanent display was not approved at this time.

Security system: Fire inspection just completed. Also, Kay will contact the security camera firm to go over the library's needs. Motion to accept director's report, M. Ballerstein, seconded by P. Clark carried

Spaghetti supper: needed, more advertising to generate ticket sales. Now the mission of Friends is to support the library as the original goal was to build a library.

Town liaison: D Rose, solar zoning, board acting on it May 4, 2017.

Motion to adjourn by P. Clark, seconded by M. Ballerstein at 7:57 pm.
B. Beardsley, 6/05/17

