

Hamlin Public Library
Board of Trustees Meeting
September 5, 2018

Meeting called to order at 6:30 pm by Chairman Emens.

Members in attendance: Charles Hungerford, Dane Emens, Jeanne Brightly, Karen Keck, Bunnie Beardsley, Mark Ballerstein, Dave Rose, Christine Gates.

Motion by C. Hungerford to accept August meeting minutes, seconded by K. Keck. Carried.

Christine distributed financial sheets. The Library was participating in on-line billing, Charlie contacted RG&E and we are not part of that service and the town needs a bill before payment. Discussion on financials and expenses reviewed.

Treasurer: Charlie merged the two accounts in to one. Balance \$38,025.77.

Motion to approve financials and monthly expenses: J. Brightly, seconded C. Hungerford, carried.

Library director's report: sheets distributed. 1,431 participants in Hamlin Library's summer program. 211 accrued 118,650 reading minutes. Channel 8 news came out to interview staff in the "Give Back" programs, cards to soldiers. Volunteers will do packages for our troops in the fall at the Spencerport Legion.

We received a \$10,000 financial aid grant from the New York State legislature.

We have received 4 applications for the open part-time clerk position, interviews will be held next week.

Eagle Scout project: Eagle candidate, Joe Nettles will do an outside gardening venue, featuring the millstone donated to the library currently stored at the town garage. The candidate would like some history on the millstone which came from property along Sandy Creek.

Norm requested us to get the 2019 budget proposal underway. Christine met with Charlie regarding the heating and AC expense. AC no increase for next year. Keep \$8,000 -\$9,000 in fund balance for dehumidifier. Board agreed. Also. reviewing the budget the Cleaner numbers need to be adjusted, doing a great job. Per usual we will try to stay at 2%. Motion to accept director's report, K.Keck, seconded it M. Ballerstein. Carried.

Website working well

Internet policy was reviewed by the town attorney Ken Light, motion made by M. Ballerstein, seconded by K. Keck to accept policy. Motion carried.

Staffing: working well at this time.

Strategic Planning: suggested that we review accomplishments and future goals sometime in fall-winter.

HVAC issues: Mark and Charlie will investigate documents, including shop documents not being followed.

Memorial to Carolyn Hungerford: Christine and Karen will work on the dedication and substance on the plaque, Charlie will provide the picture.

Town Liaison: D. Rose: Planning board very busy with the Dollard land on Redman Road interested in establishing a solar farm project along with the current proposal at the corner of Drake Rd and Route 18. Benefit to the town, would increase tax base. Cornell is interested in seeding under one panel as a test site. There are 9 applicants for the part-time clerk position at the assessor's office.

Friends of the library: elections will take place in November.

Jeanne Brightly announced her retirement from the board effective December 31, 2018. She has suggested a replacement for the position. Thank you so much for your service.

Motion to adjourn: K. Keck, seconded by M. Ballerstein, carried at 7:28 pm.

Respectfully submitted

B. Beardsley
October 1, 2018