

Hamlin Public Library  
Board of Trustees Meeting  
October 7, 2020

Library meeting called to order by Dane Emens at 6:30 pm

Members in attendance: D. Emens , K. Keck, C. Hungerford, C. Molnar, L. Schuler, C. Gates. B. Beardsley, D. Rose

Motion to accept Septembers monthly meeting minutes: D. Rose, seconded C. Hungerford. Carried

Financials: C. Hungerford reported the following:

Checking account   \$402.62

Savings acct.       \$34,203.96

Net worth           \$34,606.58

C. Gates: Register report distributed to trustees, motion to accept report and pay expenses, K.Keck, seconded L. Schuler. Carried.

Director's report: The library is providing programming for patrons to enjoy at home. The library staff has created take and make crafts for all ages. Circulation has remained steady this month with a 0.1 difference between this year and last. A few less patrons but more books being taken out. The library is working with Recreation for a Halloween event this year. It will be a Drive thru Trail on October 31<sup>st</sup>. Motion to accept Director's report D. Rose, seconded C. Molnar, carried.

Any new costs to facility: none at this time per Director.

New Business:

Bonuses for staff: D. Rose will contact Audit Control if possible and how to proceed. Dave will report on findings at our November meeting.

Policies: Christine will send out policies for trustees to review prior to meeting. One concern is the policy in place for emergency closings.

Friends of Library: there will be a Friends meeting later this month with elections later this year. There will be a cart in the library with books for sale, which will benefit the Friends.

Town Liaison – absent due to a meeting at the town hall.

Staff appreciation week: Christine would like to purchase fleece jackets for the staff along with gift bags and thermoses. She will bring to meeting in November. Also distributed to us staff appreciation note cards that will be available for patrons to fill out.

Motion to adjourn D. Rose, seconded by C. Molnar at 6:52 pm. Carried.  
B. Beardsley, November 1, 2020

